



# The Virtual Administrator

## Welcome to Your Virtual Administrator

The system that allows you to manage your employees' benefits on your time in real time. The Virtual Administrator will evaluate your company's unique plan design while guiding you through enrollments, changes or terminations. Our real time capabilities eliminate the wait associated with traditional processing—putting control of your benefits back in your hands.

### Key Features

- Effective dates automatically calculated
- Real time access of all the unique underwriting and administration guidelines
- Eligible coverage amounts automatically calculated
- Notification if a Statement of Insurability is required
- Confirmation page displays a summary of the new enrollments, terminations or employee changes
- Search feature to retrieve online transactions
- View your billing history, current bill and make payments online
- Employees can review their current coverages
- Employees can view paid claims history
- Employees can find a provider

**American General**  
Life Companies
Employee Benefit Solutions

HOME
EMPLOYER PRIVATE SITE

- Home
- My Profile
  - Change Password
  - Change E-mail
  - Change Business Address
- Employee
  - View & Maintain Employees
  - Employee Enrollment
  - Employee Confirmation Search/History
- UW Reports
- Review and Pay Bill
- FAQs
- Administration Manual
- Contact Us
- Log Out

**EMPLOYEE COVERAGE**

Company Name: **AIG DEMO CASE**  
Group Policy Number: **0336F1**

Personal Data
Employee Coverage / Dependents

Bill Location:

Class:

**Available Coverages**

| Coverage   | Coverage Type     | Requested Amount             |
|--|-------------------|------------------------------|
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Std      | Employee          | <a href="#">Plan Details</a> |
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Dental   | Employee + Spouse | <a href="#">Plan Details</a> |
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Ltd      | Employee          | <a href="#">Plan Details</a> |
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Ad&d     | Employee          | <a href="#">Plan Details</a> |
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Dep Life | Employee + Spouse | <a href="#">Plan Details</a> |
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Life     | Employee          | <a href="#">Plan Details</a> |

**Dependent Information**

| Coverage   | Requested Amount |
|--|------------------|
| <b>Spouse Coverage</b>   |                  |
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Dental   |                  |
| <input checked="" type="radio"/> Elect <input type="radio"/> Refuse Dep Life |                  |

### New Enrollments

- Insureds elected benefits are active and available for immediate use
- Format customized to your business
- Displays location- and class-specific information

### Terminations

- Real time processing insures accurate billing
- One or multiple terminations can be processed at the same time

### Employee Management

- Update employees' personal information
- Add or update dependent information
- Elect additional coverages

To view a demonstration of the Virtual Administrator, visit [www.agebs.com/employers](http://www.agebs.com/employers) and click on the "Virtual Administrator" image. For any additional information please call our Tampa Solutions Center at 877-672-1647.

**American General**  
Life Companies

[www.americangeneral.com/employeebenefits](http://www.americangeneral.com/employeebenefits)

American General Life Companies, [www.americangeneral.com](http://www.americangeneral.com), is the marketing name for the insurance companies and affiliates comprising the domestic life operations of American International Group, Inc.

American General Life Companies insurers offer a broad spectrum of life insurance, fixed annuities, accident and health products and worksite benefits to serve the financial and estate planning needs of customers throughout the United States.

©2010. All rights reserved.